

NOTIFICATION

In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974), the State Government after consultation with the Jharkhand State Pollution Control Board, hereby makes the following rules, namely :

CHAPTER 1

Preliminary

1. Short title and commencement-
 - (1) These rules may be called the Water (Prevention and Control of Pollution) Rules 2007.
 - (2) They shall come into force on the date of their publication in the official Gazette.
2. Definitions-In these rules unless the context other wise requires –
 - (a) 'Act' means the Water (Prevention and Control of Pollution) Act, 1974 (6 of 1974);
 - (b) 'Chairman' means the Chairman of the State Board;
 - (c) 'State Board Laboratory' means a laboratory established or recognised as such under sub-section (2) of section 17;
 - (d) 'State Water Laboratory' means a laboratory established or specified as such under sub-section (1) of section 52;
 - (e) 'Form' means the forms appended to these Rules;
 - (f) 'Member' means a member of the State Board and includes the Chairman thereof;
 - (g) 'Member-Secretary' means the Member-Secretary of the State Board.
 - (h) 'Section' means a section of the Act;
 - (i) 'Schedule' means a schedule appended to the Rules;
 - (j) 'Year' means a financial year commencing of the first day of April;
 - (k) 'State Board' means Jharkhand State Pollution Control Board;
 - (l) 'Consent' means the consent of the authority of the State Board for the discharge of effluents;
 - (m) 'Consent form' means the form prescribed for obtaining consent of the State Board for discharging effluents as approved by the State Board;
 - (n) 'Government' means the Government of the State of Jharkhand;
 - (o) 'Meeting' means the meeting of the State Board or a committee; and
 - (p) 'Committee' means a committee constituted by the State Board under sub-section(1) of section 9 of the Act.

CHAPTER-2**TERMS AND CONDITIONS OF SERVICE FO THE MEMBERS OF THE STATE BOARD AND OF COMMITTEES OF THE STATE BOARD.**

3. Salaries, allowances and other conditions of service of the Chairman-
 - (1) The Chairman shall be paid a monthly salary as fixed by the Government.
 - (2) The other terms and conditions of service of the Chairman including allowances payable to him, shall be such as may be specified in the order of his nomination and in the absence of being so specified, such terms and conditions shall be, as far as may be, the same as are applicable to a Class I Officer of corresponding status of the Government.
 - (3) Notwithstanding anything contained in sub-rules(1) and (2), where a Government servant is nominated as Chairman the terms and conditions of his service shall be such as may be specified by the Government from time to time.
 - (4) Notwithstanding anything contained in sub-rules (2) and (3), Chairman shall be paid traveling, halting and daily allowance as specified under the Traveling Allowance Rules of the State Board.

4. Salaries, allowances and other conditions of service of Member-Secretary-
 - (1) The Member-Secretary shall be paid a monthly pay as fixed by the State Government from time to time.
 - (2) The other terms and conditions of service of the Member-Secretary including allowances payable to him, shall be such as may be specified in the order of his appointment.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), where a Government servant is appointed as Member-Secretary the terms and conditions of his service shall be such as may be specified by the Government from time to time.
 - (4) Notwithstanding anything contained in sub-rules (1), (2) and (3), Member-Secretary shall be paid traveling, halting and daily allowances as specified under Traveling Allowance Rules of the State Board.

5. Terms and conditions of service of Members of the State Board-
 - (1) Non-official Members of the State Board shall be paid an allowances of rupees five hundred per day for each day of the actual meeting of the State Board or Committee. In addition they will also be paid traveling allowance at such rate as is admissible to a Class I Officer of the State Board.
 - (2) Notwithstanding anything contained in sub-rule (1) where such person is a Government servant or an employee in a Government undertaking, he shall be entitled to traveling and daily allowance only at the rates admissible under the relevant rules applicable to him:

Provided that in the case of a Member of Parliament/State Lagislature, who is also a member of State Board, the said daily and traveling allowance will be admissible when the Parliament/State Legislature is not in session and on production of a certificate by the Member that he has not drawn any such allowance for the same journey and halts from any other Government source.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), a Member of the State Board shall be paid, traveling, halting and daily allowances as specified under Traveling Allowance Rules of the State Board.

6. Fees and allowances to be paid to such members of a Committee of the State Board who are not members of the Board under sub-section (3) of section 9- A member of a Committee of the State Board shall be paid in respect of meeting of the Committee traveling and daily allowances, at the rates specified in rule 5.

CHAPTER-3

POWERS AND DUTIES OF THE CHAIRMAN AND THE MEMBER-SECRETARY

7. Powers and duties of the Chairman-
- (1) The Chairman shall have overall control over the day to day activities of the State Board
 - (2) The Chairman shall exercise such powers and perform such functions as may be delegated to him by the State Board from time to time.
 - (3) Subject to sub-rule (1) and sub-rule (2), the Chairman shall exercise the powers and perform the functions through Member-Secretary
8. Powers and duties of the Member-Secretary under sub-section (2) of section 12-
- (1) The Member-Secretary shall be subordinate to the Chairman.
 - (2) The Member-Secretary shall exercise such powers and perform such functions as may be delegated to him from time to time either by the Board or by the Chairman.
9. Creation and abolition of posts-
- (1) The State Board may create such posts in different scales as it considers necessary for the efficient performance of its functions, make appointment against such posts, abolish such posts so created and consequently terminate the appointments made against such posts:

Provided that the State Board shall obtain prior sanction of the State Government for the creation, abolition of and appointment to the posts, which have the pay scale higher than that of the Chief Engineer of the State Government.
 - (2) Subject to rules, if any, made under sub-section (3) of section 12 of Act, the State Board shall have full power in the matters of appointments to posts in different scales, promotion, confirmation, transfer and termination of services of officers and employees of State Board.
 - (3) Subject to rules, if any, the method of recruitment and the terms and conditions of service (including scale of pay) of the officers and other employees of the State Board shall, under sub-section (3 A) of section 12 of Act, be the same as that of the officers and other employees of corresponding status of the State Government.

CHAPTER-4

MANNER AND PURPOSE OF ASSOCIATION

10. Manner and purpose of association of persons with State Board under section 10-
- (1) The State Board may invite any person whose assistance or advice is considered useful in performing any of its functions, to participate in the deliberations of any of its meetings.
 - (2) If the person associated with the State Board under sub-rule (1) happens to be a non-official, such person shall be entitled to get a fee prescribed by the State Board for each day of actual meeting of the State Board with which he is associated. This will be in addition to the traveling allowance admissible to a Class I Officer of the State Board.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), if such person is a Government servant or an employee in Government undertaking, he shall be entitled to traveling and daily allowance only at the rates admissible under the relevant rules applicable to him.
 - (4) Such person with temporary association, shall not have right to vote at a meeting of the State Board.

CHAPTER-5**CONSULTING ENGINEER AND FORM OF NOTICE UNDER SECTION 21****11. Appointment of Consulting Engineer under sub-section (4) of section 12-**

For the purposes of assisting the State Board in the performance of its functions, the Chairman of the Board may appoint a Consulting Engineer for specified period not exceeding six months.

Provided that the Chairman may, with the prior approval of the State Board extend the period of the appointment upto a period not exceeding one year from time to time.

Provided further that the Chairman of the State Board may, with the prior approval of the Government appoint the Consulting Engineer for a period more than one year.

12. Power to terminate appointment-

Notwithstanding the appointment of a Consulting Engineer for a specified period under rule 11, the Chairman shall have the power to terminate the appointment of the Consulting Engineer before the expiry of the specified period, if, in his opinion, it becomes desirable.

13. Emoluments of the Consulting Engineer-

The Chairman may pay the Consulting Engineer appropriate emoluments or fees depending on the nature of work and qualifications of the Consulting Engineer, but he shall not appoint such person as a Consulting Engineer whose emoluments and fees exceed Rs. 15,000 per month. The Chairman shall obtain prior approval of the Government for the payment of emoluments exceeding Rs. 15,000 per month.

14. Tours by Consulting Engineer-

The Consulting Legislature, who is also a member of State Board, the said daily performance of the duties entrusted to him by the State Board and in respect of such tours he shall be entitled to traveling and daily allowances as admissible to a Class I Officer of the State Board. He shall obtain the prior approval of the Chairman or Member-Secretary for his tour programme.

15. Consulting Engineer not to disclose information-

The Consulting Engineer shall not disclose any information either given by or obtained from the State Board, during the performance of the duties assigned to him either from the State Board or otherwise, to any person other than the State Board without the written permission of the State Board.

16. Duties and functions of the Consulting Engineer-

The Consulting Engineer shall discharge such duties and perform such functions as are assigned to him by the State Board/Chairman / Member Secretary.

17. Form of notice under clause (a) to sub-section (3) of section 21-

The State Board or the person empowered by it in this behalf taking the sample serve a notice of his intention to have the sample analysed as required under clause (a) to sub-section (3) of section 21 in Form I appended to the Rules.

CHAPTER-6

STATE BOARD LABORATORY

18. Form of the State Board Analyst under sub-section (1) of section 22-

- (1) Where a sample of any sewage or trade effluent has been sent for analysis to the laboratory established or recognized by the State Board, the concerned Board Analyst appointed under sub-section (3) of section 53 shall analyze the sample and submit a report in Form II, the result of such analysis in triplicate to the State Board.
- (2) Where such samples are sent for analysis to the aforesaid laboratory under clause (e) of sub-section (3) of section 21 and sub-section(4) of section 21, report of analysis shall be sent to the State Board in Form II in triplicate, a copy of which shall be given to the said occupier or his agent.

19. Fee for analysis in the State Board laboratory-

The fee for analysis of such samples on the request of occupier or his agent shall be such as may be prescribed by the State Board from time to time.

CHAPTER-7

STATE WATER LABORATORY

20. Functions of the State Water Laboratory under sub-section (2) of section 52-

The State Water Laboratory shall cause to be analysed any sample of water, sewage or trade effluent received by the State Board from any officer authorised by the State Board for the purpose and the result shall be entered in Form III in triplicate.

21. Fee for report-

The expense for analysis of any sample on the request of occupier or his agent shall be paid by the same person and the fee for the same shall be such as may be prescribed by the State Board from time to time.

CHAPTER-8

APPLICATION FOR CONSENT, PROCEDURE AND APPEAL

22. Application for consent under sub-section (2) of section 25-

Any person under section 25 for discharge of sewage or trade effluent into a stream or well or sewer or on land or to make any new or altered outlet or under section 26 where immediately before the commencement of the Act any discharge of sewage or trade effluent into a stream or well or sewer or on land was continuing shall make an application to the State Board for its consent in the form as prescribed by the State Board.

23. Consent fee-

An application in the prescribed form under rule 22 or obtaining consent of the State Board as required under section 25 and 26 shall be accompanied with the fee as prescribed by the State Board.

24. Procedure for making enquiry into application for consent under sub-section (3) of section 25-

- (1) On receipt of an application for consent under section 25 or 26, the State board may depute any of its officers, accompanied by as many assistants as may be necessary to inspect the premises of the applicant to which such application relates for the purpose of verifying the correctness or otherwise of the particulars or information as such officer may consider necessary. Such Officer may, for that purpose, inspect any place where water or sewage or trade effluent is discharged by the applicant, or may also inspect treatment plants, purification works, construction or disposal system of the applicant and may require the applicant to furnish to him any plans, specifications and other data relating to such treatment plants, purification works, construction or disposal system or any part thereof, as he considers necessary.
- (2) Such officer shall before inspecting any premises of the applicant for the purpose of inspection under sub-rule (1) above, give notice to the applicant of his intention to do so in Form IV. The applicant shall extend to such officer all facilities that he may legitimately require for that purpose.
- (3) An officer of the State Board may, before or after carrying out an inspection under sub-rule (1) above, require the applicant to furnish to him orally or in writing such additional information or clarification, or to produce before him such documents, as he may consider necessary for the purpose of investigation of the application and may, for that purpose summon the applicant or his authorised agent to the office of the State Board.

25. Appeal-

Appeal, under section 28 of the Act, shall be heard by the Appellate Authority constituted and in the manner prescribed by the State Government.

CHAPTER-9

BUDGET OF THE STATE BOARD

26. Form of budget estimates under section 38-

- (1) The budget in respect of the year next ensuing showing the estimated receipts and expenditure of the State Board shall be prepared in Forms V to X or in those as prescribed by the State Board and submitted to the State Government.
- (2) The estimated receipts and expenditure shall be accompanied by the revised budget estimates for the current year.
- (3) The budget shall be based as far as may be, on the account heads as specified by the State Board.

27. Submission of budget estimates to the State Board-

- (1) The budget estimates as compiled in accordance with rule 25 shall be placed by the Member-Secretary before the State Board every year by the 5th of October, for approval.
- (2) After approval of the budget estimates by the State Board four copies of the final budget proposals incorporating therein such modifications as have been decided upon the State Board shall be submitted to the State Government every year by the 15th of October.

28. Power to incur expenditure-

The State Board, shall incur expenditure of the funds received by it in accordance with the Financial Rules of the Government and other instructions issued by the Government from time to time.

29. Operation of fund of the State Board-

The fund of the State Board shall be operated by the Member-Secretary of the State Board or by any such officer of the State Board who may be so empowered by the State Board.

30. Saving-

Nothing in this chapter shall apply to a budget already finalized before the commencement of these rules.

CHAPTER-10

FORMS OF ANNUAL REPORT AND ACCOUNTS

31. Form of annual report under sub-section (2) of section 39-

The annual report in respect of the last year giving a true and full account of the activities of the State Board during the previous financial year shall contain the particulars specified in Form X or in that as prescribed by the State Board and shall be submitted to the Government by the 15th of May each year.

32. Accounts of the State Board-

Under sub-section (1) of section 40, the annual statement of accounts of State Board shall be in Forms V to X or in those as prescribed by the State Board.

CHAPTER-11

MEETING

33. Notice of meetings under section 8-

- (1) The meeting of the State Board shall be held at Ranchi or any other place within the State on such dates as may be fixed by the Chairman.
- (2) The Chairman shall on the written request of not less than five members of the State Board or on the direction of the Government Call a special meeting of the Stat Board.
- (3) The Member-Secretary shall give to the members fifteen clear day's notice of an ordinary meeting and three clear day's notice of a special meeting specifying the time and the place at which such meeting is to be held and business to be transacted.
- (4) Notice of a meeting may be given to a Member through messenger or by registered post to his las known place of residence or business or in such other manner as the Chairman may in the circumstances of the case thinks fit.
- (5) No member shall be entitled to bring forward for the consideration of the meeting any matter for which he has not given ten clear day's notice to the Member-Secretary unless the Chairman in his discretion given permission to do do.
- (6) The State Board may adjourn any meeting for any particular day and no fresh notice shall be necessary for any adjourned meeting.
- (7) No proceeding shall be invalid merely on the ground that provision in this rule relating to the notice is not strictly complied with.

34. Presiding Officer-

Every meeting shall be presided over by the Chairman and in his absence, by a member amongst the members present.

35. All questions to be decided by majority-

- (1) Questions raised at a meeting shall be decided by a majority of votes of the members present, and voting shall be by raising of hands in favour of the proposals.
- (2) In case of votes being equal, Presiding Officer shall cast his second or a deciding vote.

36. Quorum-

- (1) Five members shall constitute the quorum for any meeting.
- (2) If any time fixed for any meeting or during the course of any meeting, a quorum is not complete, the Presiding Officer shall adjourn the meeting and even if a quorum is not complete on the expiration of 30 minutes from such adjournment, the Presiding Officer shall adjourn the meeting to such hours on the following or on some other future date as he may fix.
- (3) No quorum shall be required for the adjourned meeting.
- (4) No subjects which had not been on the Agenda of the original meeting shall be discussed at the adjourned meeting.
- (5) No fresh notice shall be necessary for the adjourned meeting.

37. Minutes-

- (1) The Member-Secretary shall maintain the record of the names of the members who attended the meeting and of the proceedings of the meeting in a book to be maintained for that purpose.
- (2) The minutes of the previous meeting shall be read at the beginning of the succeeding meeting and shall be confirmed and signed by the Presiding Officer at such meeting.

38. Business to be transacted at a meeting-

Except with the permission of the Presiding Officer, no business which is not entered in the Agenda or of which notice has not been given by a Member, under sub-rule (6) of rule 33 shall be transacted at any meeting.

39. Order of business-

- (1) At any meeting business shall be transacted in the order in which it is entered in the Agenda.
- (2) Either at the beginning of the meeting or after the conclusion of debate on a motion during the meeting, the Presiding Officer or a Member may suggest a change in the order or business as entered in the Agenda and if the member agrees, such a change shall take place.

40. Point of order-

A member shall be at liberty to raise a point of order on the subject being discussed and the Presiding Officer shall have then right to decide the issue and give his ruling which shall be final.

41. Procedure for transaction of business of Committees constituted by the Board under sub-section (1) of section 9-

- (1) The time and place of the meeting of a Committee constituted by the State Board under sub-section (1) of section 9 shall be the same as specified by the Convener of the Committee.

- (2) The quorum for a meeting of the Committee constituted under such-section (1) of section 9 shall be one-half of the total number of members of the Committee.
- (3) Subject to sub-rule (1) and sub-rule (2), the meeting of any of the Committees constituted under sub-section (1) of section 9 shall as far as may be governed by the rules applicable to the meetings of the State Board.

By the Order of the Governor of Jharkhand

Secretary to the Government

FORM I

Jharkhand State Pollution Control Board
Notice of intention to have sample analysed.
(See rule-17)

To,

.....
.....
.....

Take notice that it is intended to have analysed the sample of Water/Sewage effluent/Trade effluent which is being taken today the day of of 20..... from (I)

.....
.....
.....

.....
Name and designation of the
persons who takes the sample

(i) Here specify the stream, well, plant, vessel or place from where the sample is taken.

Copy to –

.....
.....
.....

FORM II

Jharkhand State Pollution Control Board
Report by the State Board Analyst
(See rule-18)

Report No.....

Dated.....20....

I hereby certify that I, (I)..... State Board Analyst duly appointed under sub-section (3) of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (Act no. 6 of 1974) received on the (II)..... a sample offrom (III)..... for analysis. The same was in a condition fit for analysis reported below :

I further certify that I have analysed the aforementioned sample on (IV) and declare the result of the analysis to be as follows :

(V).....

The condition of the seals, fastening and container on receipt as follows :-

Signed this day of20.....

Address :.....

.....

Signature, State Board Analyst,

To,

.....

- (I) Here write the full name of the State Board Analyst.
- (II) Here write the date of receipt of the sample.
- (III) Here write the name of the Board or person or body of person or Officer from whom the sample was received.
- (IV) Here write the date of analysis.
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

FORM III

Jharkhand State Pollution Control Board
Report by the Government Analyst

(See rule-20)

Report No.....

Dated.....20....

I hereby certify that I, (I)..... State Board Analyst duly appointed under sub-section (2) of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (Act no. 6 of 1974) received on the (II)..... day of 20..... from (III) a sample of for analysis. The sample was in a condition fit for analysis as reported below :-

I further certify that I have analysed the aforementioned sample on (IV) and declare the result of the analysis to be as follows :

(V).....

The condition of the seals, fastening and container on receipt as follows :-

Signed this day of20.....

Address :

.....

.....

Signature, State Govt. Analyst,

To,

.....

- (I) Here write the full name of the State Board Analyst.*
- (II) Here write the date of receipt of the sample.*
- (III) Here write the name of the Board or person or body of person or Officer from whom the sample was received.*
- (IV) Here write the date of analysis.*
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.*

FORM IV
Jharkhand State Pollution Control Board
NOTICE OF INSPECTION
[See rule-24(2)]

No.....
Dated.....

From,
Shri
.....

To,
Shri
.....

Take a NOTICE that for the purpose of enquiry under section 25/26, the following officers of the Board, namely :

- I. Shri.....
- II. Shri.....
- III. Shri.....

and the person authorised by the Board to assist them shall inspect the –

- (a) Water works,
- (b) Sewage works,
- (c) Waste treatment plant,
- (d) Factory,
- (e) Disposal system,
- (f) Any other parts thereof pertaining thereto under management control on date(s)..... between..... hours when all facilities requested by them for such inspection should be made available to them on the site. Take Notice that refusal or denial to above stated demand made under the functions of the State Board shall amount to obstruction punishable under section 42 of the Act.

By order of the Board
Member Secretary

Copy to :

- 1.
- 2.
- 3.

FORM V
JHARKHAND STATE POLLUTION CONTROL BOARD
DETAILED BUDGET ESTIMATES FOR THE YEAR, 20.....
ADMINISTRATION
(See rule 26 and 32)

Head of Account	Actuals of the past three years			Sanctioned Estimate for the current year, 20...	Actuals of last six months of the current year, 20....	Revised estimate for the current year, 20....	Budget estimate for the current year, 20....	Variations between columns 5 and 7	Variations between columns 7 and 8	Explanation for columns 9 and 10
	20....	20....	20....							
1	2	3	4	5	6	7	8	9	10	11

FORM VI
 JHARKHAND STATE POLLUTION CONTROL BOARD
 STATEMENTS OF DETAILS PROPOSED OF ESTABLISHMENT FOR THE YEAR, 20.....
 ESTABLISHMENT
 (See rule 26 and 32)

Name & designation	Reference to page of estimate form	Sanctioned pay of the post-Pay of the person concerned on 1 st April of next year			Amount of provision at the rate in column 5	Increment falling due within the year			Total of column 5 and 9
		Minimum	Maximum	Actual		Date of increment	Rate of increment	Amount of increment for the year	
1	2	3	4	5	6	7	8	9	10

FORM VII
 JHARKHAND STATE POLLUTION CONTROL BOARD
 NOMINAL ROLLS
 (See rule 26 and 32)

Name & designation	Pay	Dearness allowance	City compensatory Allowance	House rent allowance	Over time allowance	Children educational allowance	Leave travel concession	Other allowances	Total
1	2	3	4	5	6	7	8	9	10
Total									

FORM VIII
JHARKHAND STATE POLLUTION CONTROL BOARD
ABSTRACTS OF NOMINAL ROLLS
(See rule 26 and 32)

Particulars of posts	Actual sanctioned strength as on 1 st April, 20...	Sanctioned budget for the year, 20....-20...		Revised estimates the year, 20....-20...		Budget estimates for the year, 20....-20...		Explanation for differences in the amounts of column 4, 6 and 8
		No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	
1	2	3	4	5	6	7	8	9
I Officers (a) posts filled (b) posts vacant Total Officers								
II Establishment (a) posts filled (b) posts vacant Total Establishment								
III Class IV (a) posts filled (b) posts vacant Total Class IV								
Grand total of I, II and III								

FORM IX
JHARKHAND STATE POLLUTION CONTROL BOARD
ANNUAL STATEMENTS OF RECEIPTS AND PAYMENTS FOR THE YEAR, 20...
(See rule 26 and 32)

Receipts		Payments	
Heads		Heads	
		Amount in rupees	Amount in rupees
I	Opening balance		A Capital expenditure (i) Pay of Officers (ii) Pay of establishment (iii) Allowances & Honoraria (iv) Leave salary & Pension Contribution (v) Board's contributions to the staff provident fund (vi) Contingent expenditure Deduct recoveries
II	Grant received (a) From Government (b) From other agencies		B Expenses on Laboratories (i) Central Laboratory (i) Payment to Regional Office Laboratories
III	Fees		C Running & Maintenance of vehicles
IV	Fines and forfeitures		D Maintenance and Repairs (i) Building and land (ii) Works (iii) Furniture & fixtures (iv) Scientific instruments and office appliances (v) Tools and plants
V	Interest of investment		E Temporary works (including maintenance & repairs)
VI	Miscellaneous receipts		F Fees to consultants , specialists, auditor and lawyers
VII	Miscellaneous advances		G Depreciation (i) Buildings (ii) Laboratory equipments (iii) Vehicles (iv) Furniture & fixtures (v) Scientific instruments and office appliances (vi) Tools and plants
VIII	Deposits		H Miscellaneous
IX	Total		I Excess of income over expenditure

Accounts Officer

Member Secretary

Chairman

FORM X
JHARKHAND STATE POLLUTION CONTROL BOARD
ANNUAL STATEMENTS OF ACCOUNTS
(ASSETS AS ON 31. 03. 20.....)
(See rule 26 and 32)

S.N.	Particulars of assets	Balance as on 31 st March, 20....	Additions during the years, 20.....	Total	Depreciation during the year	Sales or write off during the year	Balance as on 31 st March, 20....	Cumulative depreciation as 31 st March, 20....

Accounts Officer

Member Secretary

Chairman

NOTIFICATION

In exercise of the powers conferred by section 54 of the Air (Prevention and Control of Pollution) Act, 1981 (14 of 1981), the State Government after consultation with the Jharkhand State Pollution Control, Board, hereby makes the following rules, namely :

CHAPTER 1

Preliminary

1. Short title and commencement-
 - (1) These rules may be called the Air (Prevention and Control of Pollution) Rules 2007.
 - (2) They shall come into force on the date of their publication in the official Gazette.

2. Definitions-In these rules unless the context other wise requires –
 - (a) 'Act' means the Air (Prevention and Control of Pollution) Act, 1981 (14 of 1981);
 - (b) 'Chairman' means the Chairman of the State Board;
 - (c) 'State Board Laboratory' means a laboratory established or recognised as such under sub-section (2) of section 17;
 - (d) 'State Air Laboratory' means a laboratory established or specified as such under sub-section (1) of section 28;
 - (e) 'Form' means the forms set out in schedules I and II appended to these Rules;
 - (f) 'Member' means a member of the State Board and includes the Chairman thereof;
 - (g) 'Member-Secretary' means the Member-Secretary of the State Board.
 - (h) 'Section' means a section of the Act;
 - (i) 'Schedule' means a schedule appended to the Rules;
 - (j) 'Year' means a financial year commencing of the first day of April;
 - (k) 'State Board' means Jharkhand State Pollution Control Board;
 - (l) 'Consent' means the consent of the authority of the State Board for establishment or operation of an industrial plant;
 - (m) 'Consent form' means the form prescribed for obtaining consent of the State Board for discharging effluents as approved by the State Board;
 - (n) 'Government' means the Government of the State of Jharkhand;
 - (o) 'Meeting' means the meeting of the State Board or a committee; and
 - (p) 'Committee' means a committee constituted by the State Board under sub-section(1) of section 11 of the Act.

CHAPTER-2**TERMS AND CONDITIONS OF SERVICE FO THE MEMBERS OF THE STATE BOARD AND OF COMMITTEES OF THE STATE BOARD.**

3. Salaries, allowances and other conditions of service of the Chairman-
 - (1) The Chairman shall be paid a monthly salary as fixed by the Government.
 - (2) The other terms and conditions of service of the Chairman including allowances payable to him, shall be such as may be specified in the order of his nomination and in the absence of being so specified, such terms and conditions shall be, as far as may be, the same as are applicable to a Class I Officer of corresponding status of the Government.
 - (3) Notwithstanding anything contained in sub-rules(1) and (2), where a Government servant is nominated as Chairman the terms and conditions of his service shall be such as may be specified by the Government from time to time.
 - (4) Notwithstanding anything contained in sub-rules (2) and (3), Chairman shall be paid traveling, halting and daily allowance as specified under the Traveling Allowance Rules of the State Board.
4. Salaries, allowances and other conditions of service of Member-Secretary-
 - (1) The Member-Secretary shall be paid a monthly pay as fixed by the State Government from time to time.
 - (2) The other terms and conditions of service of the Member-Secretary including allowances payable to him, shall be such as may be specified in the order of his appointment.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), where a Government servant is appointed as Member-Secretary the terms and conditions of his service shall be such as may be specified by the Government from time to time.
 - (4) Notwithstanding anything contained in sub-rules (1), (2) and (3), Member-Secretary shall be paid traveling, halting and daily allowances as specified under Traveling Allowance Rules of the State Board.
5. Terms and conditions of service of Members of the State Board-
 - (1) Non-official Members of the State Board shall be paid an allowances of rupees five hundred per day for each day of the actual meeting of the State Board or Committee. In addition they will also be paid traveling allowance at such rate as is admissible to a Class I Officer of the State Board.
 - (2) Notwithstanding anything contained in sub-rule (1) where such person is a Government servant or an employee in a Government undertaking, he shall be entitled to traveling and daily allowance only at the rates admissible under the relevant rules applicable to him:

Provided that in the case of a Member of Parliament/State Legislature, who is also a member of State Board, the said daily and traveling allowance will be admissible when the Parliament/State Legislature is not in session and on production of a certificate by the Member that he has not drawn any such allowance for the same journey and halts from any other Government source.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), a Member of the State Board shall be paid, traveling, halting and daily allowances as specified under Traveling Allowance Rules of the State Board.
6. Fees and allowances to be paid to such members of a Committee of the State Board who are not members of the Board under sub-section (3) of section 11- A member of a Committee of the State Board shall be paid in respect of meeting of the Committee traveling and daily allowances, at the rates specified in rule 5.

CHAPTER-3

POWERS AND DUTIES OF THE CHAIRMAN AND THE MEMBER-SECRETARY

7. Powers and duties of the Chairman-
- (1) The Chairman shall have overall control over the day to day activities of the State Board
 - (2) The Chairman shall exercise such powers and perform such functions as may be delegated to him by the State Board from time to time.
 - (3) Subject to sub-rule (1) and sub-rule (2), the Chairman shall exercise the powers and perform the functions through Member-Secretary
8. Powers and duties of the Member-Secretary under sub-section (2) of section 14-
- (1) The Member-Secretary shall be subordinate to the Chairman.
 - (2) The Member-Secretary shall exercise such powers and perform such functions as may be delegated to him from time to time either by the Board or by the Chairman.
9. Creation and abolition of posts-
- (1) The State Board may create such posts in different scales at it considers necessary for the efficient performance of its functions, make appointment against such posts, abolish such posts so created and consequently terminate the appointments made against such posts:

Provided that the State Board shall obtain prior sanction of the State Government for the creation, abolition of and appointment to the posts, which have the pay scale higher than that of the Chief Engineer of the State Government.
 - (2) Subject to rules, if any, made under sub-section (3) of section 14 of Act, the State Board shall have full power in the matters of appointments to posts in different scales, promotion, confirmation, transfer and termination of services of officers and employees of State Board.
 - (3) Subject to rules, if any, the method of recruitment and the terms and conditions of service (including scale of pay) of the officers and other employees of the State Board shall, under sub-section (4) of section 14 of Act, be the same as that of the officers and other employees of corresponding status of the State Government.

CHAPTER-4

MANNER AND PURPOSE OF ASSOCIATION

10. Manner and purpose of association of persons with State Board under section 12.
- (1) The State Board may invite any person whose assistance or advice is considered useful in performing any of its functions, to participate in the deliberations of any of its meetings.
 - (2) If the person associated with the State Board under sub-rule (1) happens to be a non-official, such person shall be entitled to get a fee prescribed by the State Board for each day of actual meeting of the State Board with which he is associated. This will be in addition to the traveling allowance admissible to a Class I Officer of the State Board.
 - (3) Notwithstanding anything contained in sub-rules (1) and (2), if such person is a Government servant or an employee in Government undertaking, he shall be entitled to traveling and daily allowance only at the rates admissible under the relevant rules applicable to him.
 - (4) Such person with temporary association, shall not have right to vote at a meeting of the State Board.

CHAPTER-5

CONSULTANT AND FORM OF NOTICE UNDER SECTION 24

11. Appointment of Consultant under sub-section (5) of section 14.

For the purposes of assisting the State Board in the performance of its functions, the Chairman of the Board may appoint a Consultant for specified period not exceeding six months.

Provided that the Chairman may, with the prior approval of the State Board extend the period of the appointment upto a period not exceeding one year from time to time.

Provided further that the Chairman of the State Board may, with the prior approval of the Government appoint the Consultant for a period more than one year.

12. Power to terminate appointment

Notwithstanding the appointment of a Consultant for a specified period under rule 11, the Chairman shall have the power to terminate the appointment of the Consultant before the expiry of the specified period, if, in his opinion, it becomes desirable.

13. Emoluments of the Consultant

The Chairman may pay the Consultant appropriate emoluments or fees depending on the nature of work and qualifications of the Consultant, but he shall not appoint such person as a Consultant whose emoluments and fees exceed Rs. 15,000 per month. The Chairman shall obtain prior approval of the Government for the payment of emoluments exceeding Rs. 15,000 per month.

14. Tours by Consultant

The Consultant, who is also a member of State Board, the said daily performance of the duties entrusted to him by the State Board and in respect of such tours he shall be entitled to traveling and daily allowances as admissible to a Class I Officer of the State Board. He shall obtain the prior approval of the Chairman or Member-Secretary for his tour programme.

15. Consultant not to disclose information.

The Consultant shall not disclose any information either given by or obtained from the State Board, during the performance of the duties assigned to him either from the State Board or otherwise, to any person other than the State Board without the written permission of the State Board.

16. Duties and functions of the Consultant.

The Consultant shall discharge such duties and perform such functions as are assigned to him by the State Board/Chairman / Member Secretary.

17. Form of notice under clause (a) to sub-section (3) of section 26.

The State Board or the person empowered by it in this behalf taking the sample serve a notice of his intention to have the sample analysed as required under clause (a) to sub-section (3) of section 26 in Form I appended to the Rules.

CHAPTER-6

STATE BOARD LABORATORY

18. Form of the State Board Analyst under sub-section (1) of section 27.

- (1) Where a sample of any sewage or trade effluent has been sent for analysis to the laboratory established or recognized by the State Board, the concerned Board Analyst appointed under sub-section (2) of section 29 shall analyze the sample and submit a report in Form II the result of such analysis in triplicate to the State Board.
- (2) Where such samples are sent for analysis to the aforesaid laboratory under sub-section (3) of section 27 and sub-section(4) of section 27, report of analysis shall be sent to the State Board in Form II in triplicate, a copy of which shall be given to the said occupier or his agent.

19. Fee for analysis in the State Board laboratory.

The fee for analysis of such samples on the request of occupier or his agent shall be such as may be prescribed by the State Board from time to time.

CHAPTER-7

STATE AIR LABORATORY

20. Functions of the State Air Laboratory under sub-section (2) of section 28.

The State Air Laboratory shall cause to be analysed any sample of air emission received by the State Board from any officer authorised by the State Board for the purpose and the result shall be entered in Form III in triplicate.

21. Fee for report.

The expense for analysis of any sample on the request of occupier or his agent shall be paid by the same person and the fee for the same shall be such as may be prescribed by the State Board from time to time.

CHAPTER-8

APPLICATION FOR CONSENT, PROCEDURE AND APPEAL

22. Application for consent under sub-section (2) of section 21.

Any person under section 21 for establishment or operation of an industrial plant shall make an application to the State Board for its consent in the form as prescribed by the State Board.

23. Consent fee.

An application in the prescribed form under rule 22 or obtaining consent of the State Board as required under section 21 shall be accompanied with the fee as prescribed by the State Board.

24. Procedure for making enquiry into application for consent under sub-section (3) of section 21.

- (1) On receipt of an application for consent under section 21, the State Board may depute any of its officers, accompanied by as many assistants as may be necessary to inspect the premises of the applicant to which such application relates for the purpose of verifying the correctness or otherwise of the particulars or information as such officer may consider necessary. Such Officer may, for that purpose, inspect any place where the industrial plant is operated (or to be operated) by the applicant, or may also inspect the systems for prevention and control of emission of the applicant and may require the applicant to furnish to him any plans, specifications and other data relating to such systems for prevention and control of emission or any part thereof, as he considers necessary.

- (2) Such officer shall before inspecting any premises of the applicant for the purpose of inspection under sub-rule (1) above, give notice to the applicant of his intention to do so in Form IV. The applicant shall extend to such officer all facilities that he may legitimately require for that purpose.

- (3) An officer of the State Board may, before or after carrying out an inspection under sub-rule (1) above, require the applicant to furnish to him orally or in writing such additional information or clarification, or to produce before him such documents, as he may consider necessary for the purpose of investigation of the application and may, for that purpose summon the applicant or his authorised agent to the office of the State Board.

25. Appeal

Appeal, under section 31 shall be heard by the Appellate Authority constituted and in the manner prescribed, by the State Government.

CHAPTER-9

BUDGET OF THE STATE BOARD

26. Form of budget estimates under section 34.

- (1) The budget in respect of the year next ensuing showing the estimated receipts and expenditure of the State Board shall be prepared in Forms V to X or as prescribed by the State Board and submitted to the State Government.
- (2) The estimated receipts and expenditure shall be accompanied by the revised budget estimates for the current year.
- (3) The budget shall be based as far as may be, on the account heads as specified by the State Board.

27. Submission of budget estimates to the State Board.

- (1) The budget estimates as compiled in accordance with rule 25 shall be placed by the Member-Secretary before the State Board every year by the 5th of October, for approval.
- (2) After approval of the budget estimates by the State Board four copies of the final budget proposals incorporating therein such modifications as have been decided upon the State Board shall be submitted to the State Government every year by the 15th of October.

28. Power of incur expenditure.

The State Board, shall incur expenditure of the funds received by it in accordance with the Financial Rules of the Government and other instructions issued by the Government from time to time.

29. Operation of fund of the State Board.

The fund of the State Board shall be operated by the Member-Secretary of the State Board or by any such officer by the State Board who may be so empowered by the State Board.

30. Saving.

Nothing in this chapter shall apply to a budget already finalized before the commencement of these rules.

CHAPTER-10

FORMS OF ANNUAL REPORT AND ACCOUNTS

31. Form of annual report under sub-section (2) of section 35.

The annual report in respect of the last year giving a true and full account of the activities of the State Board during the previous financial year shall contain the particulars specified in the Schedule IV and shall be submitted to the Government by the 15th of May each year.

32. Accounts of the State Board

Under sub-section (1) of section 36, the annual statement of accounts of State Board shall be in Forms V to X or as prescribed by the State Board.

CHAPTER-11

MEETING

33. Notice of meetings under section 10

- (1) The meeting of the State Board shall be held at Ranchi or any other place within the State on such dates as may be fixed by the Chairman.
- (2) The Chairman shall on the written request of not less than five members of the State Board or on the direction of the Government Call a special meeting of the State Board.
- (3) The Member-Secretary shall give to the members fifteen clear day's notice of an ordinary meeting and three clear day's notice of a special meeting specifying the time and the place at which such meeting is to be held and business to be transacted.
- (4) Notice of a meeting may be given to a Member through messenger or by registered post to his last known place of residence or business or in such other manner as the Chairman may in the circumstances of the case think fit.
- (5) No member shall be entitled to bring forward for the consideration of the meeting any matter for which he has not given ten clear day's notice to the Member-Secretary unless the Chairman in his discretion given permission to do.
- (6) The State Board may adjourn any meeting for any particular day and no fresh notice shall be necessary for any adjourned meeting.
- (7) No proceeding shall be invalid merely on the ground that provision in this rule relating to the notice is not strictly complied with.

34. Presiding Officer

Every meeting shall be presided over by the Chairman and in his absence, by a member amongst the members present.

35. All questions to be decided by majority.

- (1) Questions raised at a meeting shall be decided by a majority of votes of the members present, and voting shall be by raising of hands in favour of the proposals.
- (2) In case of votes being equal, Presiding Officer shall cast his second or a deciding vote.

36. Quorum

- (1) Five members shall constitute the quorum for any meeting.
- (2) If any time fixed for any meeting or during the course of any meeting, a quorum is not complete, the Presiding Officer shall adjourn the meeting and even if a quorum is not complete on the expiration of 30 minutes from such adjournment, the Presiding Officer shall adjourn the meeting to such hours on the following or on some other future date as he may fix.
- (3) No quorum shall be required for the adjourned meeting.
- (4) No subjects which had not been on the Agenda of the original meeting shall be discussed at the adjourned meeting.
- (5) No fresh notice shall be necessary for the adjourned meeting.

37. Minutes

- (1) The Member-Secretary shall maintain the record of the names of the members who attended the meeting and of the proceedings of the meeting in a book to be maintained for that purpose.
- (2) The minutes of the previous meeting shall be read at the beginning of the succeeding meeting and shall be confirmed and signed by the Presiding Officer at such meeting.

38. Business to be transacted at a meeting

Except with the permission of the Presiding Officer, no business which is not entered in the Agenda or of which notice has not been given by a Member, under sub-rule (6) of rule 33 shall be transacted at any meeting.

39. Order of business

- (1) At any meeting business shall be transacted in the order in which it is entered in the Agenda.
- (2) Either at the beginning of the meeting or after the conclusion of debate on a motion during the meeting, the Presiding Officer or a Member may suggest a change in the order or business as entered in the Agenda and if the member agrees, such a change shall take place.

40. Point of order

A member shall be at liberty to raise a point of order on the subject being discussed and the Presiding Officer shall have then right to decide the issue and give his ruling which shall be final.

41. Procedure for transaction of business of Committees constituted by the Board under sub-section (1) of section 11.

- (1) The time and place of the meeting of a Committee constituted by the State Board under sub-section (1) of section 11 shall be the same as specified by the Convener of the Committee.
- (2) The quorum for a meeting of the Committee constituted under such-section (1) of section 11 shall be one-half of the total number of members of the Committee.
- (3) Subject to sub-rule (1) and sub-rule (2), the meeting of any of the Committees constituted under sub-section (1) of section 11 shall as far as may be governed by the rules applicable to the meetings of the State Board.

By the Order of the Governor of Jharkhand

Secretary to the Government

FORM I

Jharkhand State Pollution Control Board
Notice of intention to have sample analysed.
(See rule-17)

To,

.....
.....
.....

Take notice that it is intended to have analysed the sample of emission which is being taken today the day of of 20..... from (I)
.....

.....
.....
.....

.....
Name and designation of the
persons who takes the sample

(i) Here specify the stream, well, plant, vessel or place from where the sample is taken.

Copy to -

.....
.....
.....

FORM II

Jharkhand State Pollution Control Board
Report by the State Board Analyst
(See rule-18)

Report No.....

Dated.....20....

I hereby certify that I, (I)..... State Board Analyst duly appointed under sub-section (3) of section 28 of the Air (Prevention and Control of Pollution) Act, 1981 (Act no. 14 of 1981) received on the (II)..... a sample offrom (III)..... for analysis. The same was in a condition fit for analysis reported below :

I further certify that I have analysed the aforementioned sample on (IV) and declare the result of the analysis to be as follows :

(V).....

The condition of the seals, fastening and container on receipt as follows :-

Signed this day of20.....

Address :.....

.....

Signature, State Board Analyst,

To,

.....

- (I) Here write the full name of the State Board Analyst.
- (II) Here write the date of receipt of the sample.
- (III) Here write the name of the Board or person or body of person or Officer from whom the sample was received.
- (IV) Here write the date of analysis.
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

FORM III

Jharkhand State Pollution Control Board
Report by the Government Analyst

(See rule-20

Report No.....

Dated.....20....

I hereby certify that I, (I)..... State Board Analyst duly appointed under sub-section 2 of section 53 of the Water (Prevention and Control of Pollution) Act, 1974 (Act no. 6 of 1974) received on the (II)..... day of 20..... from (III) a sample of for analysis. The sample was in a condition fit for analysis as reported below :-

I further certify that I have analysed the aforementioned sample on (IV) and declare the result of the analysis to be as follows :

(V).....

The condition of the seals, fastening and container on receipt as follows :-

Signed this day of20.....

Address :

.....

.....

Signature, State Board Analyst,

To,

.....

- (I) Here write the full name of the State Board Analyst.*
- (II) Here write the date of receipt of the sample.*
- (III) Here write the name of the Board or person or body of person or Officer from whom the sample was received.*
- (IV) Here write the date of analysis.*
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.*

FORM IV
Jharkhand State Pollution Control Board
NOTICE OF INSPECTION
[See rule-24(2)]

No.....
Dated.....

From,
Shri
.....

To,
Shri
.....

Take a NOTICE that for the purpose of enquiry under section 21, the following officers of the Board, namely :

- I. Shri.....
- II. Shri.....
- III. Shri.....

and the person authorised by the Board to assist them shall inspect the –

- (a) Industrial plant,
- (b) Air emission prevention system,
- (c) Air emission control system,
- (d) Air emission discharges,
- (e) Any other parts thereof pertaining thereto under management control on date(s)..... between..... hours when all facilities requested by them for such inspection should be made available to them on the site. Take Notice that refusal or denial to above stated demand made under the functions of the State Board shall amount to obstruction punishable under section 38 of the Act.

By order of the Board
Member Secretary

Copy to :

- 1.
- 2.
- 3.

FORM V
JHARKHAND STATE POLLUTION CONTROL BOARD
DETAILED BUDGET ESTIMATES FOR THE YEAR, 20.....
ADMINISTRATION
(See rule 26 and 32)

Head of Account	Actuals of the past three years			Sanctioned Estimate for the current year, 20...	Actuals of last six months of the current. year, 20....	Revised estimate for the current. year, 20....	Budget estimate for the current. year, 20....	Variations between columns 5 and 7	Variations between columns 7 and 8	Explanation for columns 9 and 10
	20....	20....	20....							
1	2	3	4	5	6	7	8	9	10	11

FORM VI
JHARKHAND STATE POLLUTION CONTROL BOARD
 STATEMENTS OF DETAILS PROPOSED OF ESTABLISHMENT FOR THE YEAR, 20.....
 ESTABLISHMENT
 (See rule 26 and 32)

Name & designation	Reference to page of estimate form	Sanctioned pay of the post-Pay of the person concerned on 1 st April of next year			Amount of provision at the rate in column 5	Increment falling due within the year			Total of column 5 and 9
		Minimum	Maximum	Actual		Date of increment	Rate of increment	Amount of increment for the year	
1	2	3	4	5	6	7	8	9	10

FORM VII
 JHARKHAND STATE POLLUTION CONTROL BOARD
 NOMINAL ROLLS
 (See rule 26 and 32)

Name & designation	Pay	Dearness allowance	City compensatory Allowance	House rent allowance	Over time allowance	Children educational allowance	Leave travel concession	Other allowances	Total
1	2	3	4	5	6	7	8	9	10
Total									

FORM VIII
JHARKHAND STATE POLLUTION CONTROL BOARD
ABSTRACTS OF NOMINAL ROLLS
(See rule 26 and 32)

Particulars of posts	Actual sanctioned strength as on 1 st April, 20...	Sanctioned budget for the year, 20....-20...		Revised estimates the year, 20....-20...		Budget estimates for the year, 20....-20...		Explanation for differences in the amounts of column 4, 6 and 8
		No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	No. of posts included	Pay and allowances	
1	2	3	4	5	6	7	8	9
I Officers (a) posts filled (b) posts vacant Total Officers								
II Establishment (a) posts filled (b) posts vacant Total Establishment								
III Class IV (a) posts filled (b) posts vacant Total Class IV								
Grand total of I, II and III								

FORM IX
JHARKHAND STATE POLLUTION CONTROL BOARD
ANNUAL STATEMENTS OF RECEIPTS AND PAYMENTS FOR THE YEAR, 20...
(See rule 26 and 32)

Receipts			Payments		
Heads		Amount in rupees	Heads		Amount in rupees
I	Opening balance			A	
II	Grant received (b) From Government (b) From other agencies				
III	Fees				
IV	Fines and forfeitures				
V	Interest of investment		B	Expenses on Laboratories (i) Central Laboratory (ii) Payment to Regional Office Laboratories	
VI	Miscellaneous receipts		C	Running & Maintenance of vehicles	
VII	Miscellaneous advances		D	Maintenance and Repairs (i) Building and land (ii) Works (iii) Furniture & fixtures (iv) Scientific instruments and office appliances (v) Tools and plants	
VIII	Deposits				
IX	Total				
			E	Temporary works (including maintenance & repairs)	
			F	Fees to consultants , specialists, auditor and lawyers	
			G	Depreciation (i) Buildings (ii) Laboratory equipments (iii) Vehicles (iv) Furniture & fixtures (v) Scientific instruments and office appliances (vi) Tools and plants	
			H	Miscellaneous	
			I	Excess of income over expenditure	

Accounts Officer

Member Secretary

Chairman

FORM X
JHARKHAND STATE POLLUTION CONTROL BOARD
ANNUAL STATEMENTS OF ACCOUNTS
(ASSETS AS ON 31. 03. 20.....)
(See rule 26 and 32)

S.N.	Particulars of assets	Balance as on 31 st March, 20....	Additions during the years, 20.....	Total	Depreciation during the year	Sales or write off during the year	Balance as on 31 st March, 20....	Cumulative depreciation as 31 st March, 20....

Accounts Officer

Member Secretary

Chairman